

Doverly Down Lower School
COVID-19 Guidelines in line with Government Guidance
From 8th March 2021 (updated 23.2.21)

Getting to School

- Please try to walk or cycle/scooter to school in line with Government Guidance – this will also reduce congestion in the parking areas around the school.
- The local council may implement parking restrictions on all roads near schools and may even close roads to prevent any parking or congestion.
- If you must use the school car park - please provide enough distance between cars and ensure that when you exit your car there is distancing between other families.

Dropping off and Collecting your children

- Parents/Carers must wear a face covering and keep a 2m distance from staff at drop off and pick up times.
- Drops offs and pick times are staggered to reduce contact with large numbers of people.
- Children will **not be** allowed to run around the playground or field at drop off or collection times.
- Hand sanitizer will be issued as they enter the school.

Times and Drop off Zones

- **Pre-School: 9.15am – 12.10am & 12.20pm – 3.00pm** line up at their own field gate.
- **Reception: 9.00am – 3.15pm** enter the classroom door via their own field gate.
- **Year 1 & 2: 9.00am – 3.15pm** enter their classroom door via the playground
- **Year 3 & 4: 8.45am – 3.25pm** enter through their classroom door.

Messages to School

- Please avoid coming in to the school office as much as possible.
- If you do have to visit the office – please speak to the member of staff through the glass partition which will remain closed.
- Only 1 adult plus your own child/ren will be permitted into the entrance lobby at any one time.
- If you need to pass on a message or require information, please communicate via the school office by email or telephone.

Classroom layout and Social distancing in school

- Children will be taught and expected to maintain a good level of social distancing from adults whilst in school from Year 2 to Year 4.
- Pre-School, Reception and Years 1 and 2 children will be encouraged to keep a safe distance from each other and staff but it is completely understandable that they will not entirely stick to this.
- Staff will be socially distancing from each other and children.
- Staff will wear PPE if they need to administer 1st Aid or to attend to any personal needs for a child.
- Children from Year 3 and Year 4 will continue to sit in rows until further review and Reception, Year 1 and Year 2 will work in groups. Children will be expected not to move around the classroom unless they need to use the toilet. Obviously breaks and outdoor learning will facilitate movement and the need for physical activity.
- We have added a section to the School's behaviour policy in relation to social distancing and keeping everyone safe.

PE with Premier Sport

- Our Premier Sport coach will be in school to teach PE on Wednesday to Reception, Year 1 and Year 2 and on Friday's to Year 3 and Year 4.
- All children will need to arrive at school wearing their PE kit on their PE day. This will minimise contact in classrooms and cloakrooms.

Class Bubbles

- We will be keeping each class in their own class bubble.
- Each bubble will initially be taught by the same teacher and TA. Some TAs and cover teachers will be working across bubble due to requirements.
- If there is a confirmed case of COVID-19 within a bubble – we will contact Public Health England and follow their guidance.

- If your child attends Stay and Play – they will be maintaining class bubbles and have allocated spaces to play in.

Teachers and other Staff

- If a teacher is absent from school the class will be taught by a cover supervisor.
- Staff from other groups/bubbles will not be mixing with your child's class as far as is possible. We will continue to have PE taught by Premier Sport, music tutors and external visitors to support children's needs– who will maintain social distancing.
- Mrs Watson will be teaching RE and Forest Fun in all classes as usual on Wednesday and Friday. She will maintain her own social distance from the children.

Learning and the curriculum

- We will continue to deliver the National Curriculum through our usual topics and interweaving a range of well-being and social and emotional activities to support children in all areas.
- Teaching and learning will be planned by the teachers, even where the class is being taught by a cover supervisor.
- Support will be provided to help children come to terms with the changes, and through encouragement and specific activities such as mindfulness, we will help them in developing a good sense of well-being.
- The most important thing is that your child/ren are happy at school and feel calm and positive in attending.
- Learning will be planned so that classes can be outdoors as much as possible working in all of our different outdoor areas, including the woods.
- Children will be learning to read using a range of reading activities at school and will be allocated a reading book. The library will be back in use later in the Autumn term.
- Assemblies will be delivered in classrooms and some will be virtually presented in each classroom.
- If a class needs to close due to a confirmed COVID-19 case – home learning will be implemented.

Breaks and Lunchtimes

- All breaks will be organised so there is no mixing of class bubbles.
- There will be 2 lunchtime sittings, children will stay within their bubble and either be seated in the dining room or the hall.
- Class bubbles will play in their own areas and not mix with other bubbles.
- Children will be encouraged to socially distance from staff when playing, as well as to avoid too much contact with each other.
- Equipment will be organised into class bubbles and disinfected regularly. Children will hand sanitize before each playtime.
- The adventure trails on the field and outside the main school will be in use and in line with government guidelines – children will hand sanitize before using the equipment.

Hygiene and Cleaning

- Children will be asked to wash their hands at regular intervals throughout the day – they will be taught to do this effectively.
- Staff will be regularly washing their hands.
- Only 2 children at a time will be allowed to go to the toilet.
- Equipment which is easily cleaned will be used – any soft toys/furnishings will be out of use.
- All surfaces, toilets including doors and door handles will be cleaned each day and deep cleaned when required.
- Children will have their own set of pencils/pens/rulers etc. in a named wallet.
- Tissues will be available in all classes for coughs and sneezes – following the '**catch it, kill it, bin it**' rule. Please feel free to send your child with a packet of tissues if you wish to do so.
- If a child becomes unwell with a **new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia)**, they will be sent home and advised to follow guidance for households with possible or confirmed coronavirus (COVID-19) infection, which sets out that they should self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19).